



Order online: [www.McPrintDirect.com](http://www.McPrintDirect.com)  
 or complete form for each agent  
 and fax to: (714) 632-6980, or  
 email to: [notepads@mcprintdirect.com](mailto:notepads@mcprintdirect.com)

## SPECIAL GROUP ORDER FORM

Phone: 1-800-999-Pads (7237) • Fax: 714-632-6980 • Email: [notepads@mcprintdirect.com](mailto:notepads@mcprintdirect.com) • [www.McPrintDirect.com](http://www.McPrintDirect.com)

Company Name: _____ Contact Person for this group: _____ This Group's Cut-off Date for submitting orders: _____ Shipping Address for the group's orders: _____ _____	Number of Agents in this Group Order  _____
--	---

Notepad Layout:     Blank     Lines     Lines with numbers     Check Boxes

Photo:     On file     Emailed to: [notepads@mcprintdirect.com](mailto:notepads@mcprintdirect.com)     Loaded onto our FTP-site     No Photo

Quantity of Pads: \_\_\_\_\_ (increments of 1,000)

**Information Printed on the Note Pads: (Please Print)**

Name: \_\_\_\_\_ DRE #: \_\_\_\_\_

Cell: \_\_\_\_\_ Office: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Additional Information/Symbols: \_\_\_\_\_

Online Account E-mail Address: \_\_\_\_\_

**Credit Card Information**

Card type:     Visa     Mastercard     Discover     American Express

Name on Card: \_\_\_\_\_

Card No.: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

3 or 4 Digit Security Code: \_\_\_\_\_ Billing Address for Card: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Authorizing Signature: \_\_\_\_\_

**Conditions for Group Orders**

- NotePads are 3.5 x 8.5 in size with 25 sheets per pad printed on 50# white offset paper.
- Pricing includes Set Up and Design, and **FREE** Shipping to Orange County, CA.  
Does not include Shipping Fees outside of Orange County or applicable Sales Tax for California Residents.
- Each agent needs to complete the above order form and fax or email back to us with their photo by the cut-off date.
- The requirement for group orders is a minimum total of 5,000 notepads, in increments of 1000.
- After the cut-off date we will stop accepting orders from agents to be added to the group order. We will begin processing the order the day after your group's cut-off date.
- The group orders will be processed together and three (3) business days after the last agents order has been processed, we will email proofs to each agent.
- Printing and shipping of all the orders is typically 10 to 12 business days after the last agent in the group approves & pays for his/her proof.
- All group orders will be printed and shipped together to the same address.
- Orders can be placed on will call from our plant at 231 E. Emerson Ave., Orange, CA 92865  
Please call us in advance to confirm your order is complete.